



REQUEST TO CONDUCT A FUNDRAISER

School

Date of Request

Signature of Building Principal

Date of fundraiser: _____

Description of fundraiser: _____

Purpose for which the fundraiser proceeds are to be used: _____

Who is responsible for conducting the fundraiser and disbursing the proceeds for designated purpose?

SUPERINTENDENT'S USE ONLY

- The above fundraiser is approved.
- The above fundraiser is denied.
- More information is needed before approval or denial.

Comments: _____

Superintendent's Signature

Date

NOTE: Principal to submit form to Superintendent for consideration of approval.